## UNIVERSITY OF COPENHAGEN

## **Smoking policy**

The smoking policy is applicable to both students and staff at the University of Copenhagen.

- Smoking, hereunder electronic cigarettes<sup>1</sup>, is not permitted indoors on University premises. Smoking out of doors is permitted where it will cause no inconvenience to others.
- University Management has overall responsibility for enforcement of the University's smoking policy and must therefore ensure that the policy is observed in its own area. If staff or students find that they are being exposed to passive smoking indoors, they should contact the local management/head of department. It is then the responsibility of Management to emphasise that the smoking ban must be respected.
- In the case of repeated instances, it is the responsibility of the local management/head of department to issue a reprimand or warning (<u>Central Collaboration Committee</u> <u>guidelines on breach of contract and dismissal</u><sup>2</sup>)
- Students who fail to observe the smoking ban will be dealt with according to the "Disciplinary measures towards students at the University of Copenhagen"<sup>3</sup> of 23th March 2013 (In Danish - "Rules of Conduct for Students")
- Employees who wish to quit smoking and would like help in doing so may attend the free smoking cessation courses organised by Copenhagen Public Health Office, or the equivalent in Frederiksberg.

Copenhagen (In Danish): http://www.kk.dk/rygestop

Frederiksberg (in Danish): <u>http://www.frederiksberg.dk/da/Borger/Sundhed-og-</u> sygdom/Sundhed-og-forebyggelse/Sundhedstilbud/Rygestop.aspx

Considered and adopted at the General Collaboration Committee meeting on 9 April, 2014.

Ralf Hemmingsen Rector and Chairman of the General Collaboration Committee

Ingrid Kryhlmand Deputy Chairman of the General Collaboration Committee

<sup>&</sup>lt;sup>1</sup> Link to information on electronic cigarettes from the Danish Health and Medicines Authority: <u>http://sundhedsstyrelsen.dk/en/medicines/regulation/definition-of-a-medicine/special-classifications/electronic-cigarettes</u> <sup>2</sup> Link:

http://personalepolitik.ku.dk/pdf/Central Collaboration Committee Guidelines on breach of contract and dismissal.pdf/ <sup>3</sup> Link (In Danish): <u>http://uddannelseskvalitet.ku.dk/docs/Ordensregler-010914.pdf</u>